

**Memorandum Of Understanding**  
**LICENSE TO USE THE LISA PROJECT in 10**  
**Patterson High School**

The Lisa Project in 10 is jointly copyrighted and owned by The San Joaquin County Child Abuse Prevention Council and Gene Hardin. The intent of this agreement is to outline what the Local Host (referred to as LH) can expect from The Lisa Project (referred as TLP), as well as the tasks and responsibilities of the LH to ensure a successful exhibit.

For the use fee of \$ 1,500 (per day or showing) 2 days in Patterson High School for a total of \$3,000- The Lisa Project will:

1. Transport to and erect The Exhibit at location secured by the LH. The lease of the exhibit is for a period of **2 days August 27 & 28, 2019 with a setup day on August 26, 2019.** This time frame allows for set up and on-site training for the LH staff and volunteers.
  2. TLP is a self-contained, multi-sensory exhibit that includes all visual, auditory, and exhibit items. This includes:
    - a. All exhibit props
    - b. (35) audio devices (iPods) and related chargers.
    - c. TLP will supply Resource cards and wristbands for each visitor
  3. TLP will provide on-site training for all LH staff and volunteers for the staffing of The Lisa Project. Total Volunteers needed each day of operation: 3 (Students). No volunteers are needed for setup or tear down of exhibit.
  4. Promotional Materials: The following items will be provided by TLP for purposes of promotion and advertising:
    - a. 1,000 Resource cards (displaying phone numbers of partnering agencies)
    - b. 1,000 bracelets (imprinted with "The Lisa Project – Some secrets should be told")
    - c. **Artwork** for posters, emails and e-vites on as requested basis

*Where appropriate, local sponsors of the exhibit can be included on selected promotional items.*
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*PLEASE NOTE: All printed materials are provided in English. The audio for the exhibit is provided in both English and Spanish*

All printing and reproductions including The Lisa Project information, logos or artwork, pictures, and related promotional items are copyrighted and **may not be used without permission**. This includes but is not limited to e-mail invitations (e-vites) to events as well as artwork for inter-office memos and publications such as newsletters, flyers, websites, etc. To ensure the integrity and quality of the project, all reproduction will be coordinated through The Lisa Project.

The LH will:

1. Secure a location. This should be a minimum of 500 square feet, subject to approval by TLP, and ideally be located in a high-traffic area with ample parking close by. A copy of the written permission from the property owner to use said location must be provided to TLP within two months of the exhibit date – This does not apply to Schools or Universities
2. The LH shall make no alterations to TLP during the term of this agreement without the express knowledge and written consent of TLP.

**Terms and Conditions:**

The balance is due and payable prior to the first showing or first day in the high school.

***Balance due date: August 25<sup>th</sup>, 2019***

If, due to unforeseen circumstances, TLP is not able to honor the exhibit dates, Notice of Inability to Perform will be provided to the LH in writing. In this case, TLP will refund all monies received to the LH.

If, due to unforeseen circumstances, the LH is not able to honor the exhibit dates, Notice of Cancellation shall be provided to TLP in writing. In this case, the LH will pay to TLP expenses incurred to up the date of cancellation.

**Agreed to by:**

The Local Host Name: \_\_\_\_\_

Key Contact: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Signature (must be authorized to sign): \_\_\_\_\_

Date of agreement: \_\_\_\_\_

**Accepted by:**

The Lisa Project Director: *Ann Hart*

Date of Acceptance: 6-12-2019



Stockton, CA 95201  
 Stockton, CA 95201-1257

# Invoice

Date	Invoice #
5/1/2019	105082

Bill To
Patterson High School Attn: David Guzman

Phone	Fax
209.464.4524	209.464.2272
Web Site	
www.nochildabuse.org	

PO / Agmt No.

Quantity	Description	Rate	Amount
	The Lisa Project - August 27th & 28th, 2019 (\$1,500/day)	3,000.00	3,000.00
Federal Tax ID:94-2497046 Please remit payment to PO Box 1257, Stockton CA 95201-1257. Thank you!		<b>Total</b>	\$3,000.00

# Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p><b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  <b>San Joaquin County Child Abuse Prevention Council</b></p> <p><b>2</b> Business name/disregarded entity name, if different from above</p>	
	<p><b>3</b> Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or single-member LLC    <input type="checkbox"/> C Corporation    <input type="checkbox"/> S Corporation    <input type="checkbox"/> Partnership    <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____</p> <p><b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input checked="" type="checkbox"/> Other (see instructions) ▶ <b>Non-Profit Corporation - Tax exempt under 501(c)(3)</b></p>	<p><b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) <u>5</u></p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p><b>5</b> Address (number, street, and apt. or suite no.) See instructions.  <b>P.O. Box 1257</b></p> <p><b>6</b> City, state, and ZIP code  <b>Stockton, CA 95201-1257</b></p> <p><b>7</b> List account number(s) here (optional)</p>	<p>Requester's name and address (optional)</p>

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>									
or									
<b>Employer identification number</b>									
9	4	-	2	4	9	7	0	4	6

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶ <u>10-11-18</u>
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**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*